
FW: Premises Licence Application - 4 St Edmund Street

From GATEHOUSE Kirsty 6084 [REDACTED]

Date Thu 11/12/2025 10:40

To Licensing [REDACTED]

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Good morning

I can confirm that we have no objection to the Premises Licence Application for 4 St Edmund Street from a Police perspective. Please see below the email chain between myself and the applicant confirming their acceptance of my proposed conditions. I would be grateful if these could please be applied to the Licence when granted.

Many thanks

Kirsty

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Kirsty Gatehouse 6084

Licensing Officer – County LPA



Drug and Alcohol Harm Reduction Team

Weymouth Police Station, Radipole Lane, DT4 9WW

From: Gareth Burton [REDACTED]

Sent: 11 December 2025 10:35

To: GATEHOUSE Kirsty 6084 [REDACTED]

Subject: Re: Premises Licence Application - 4 St Edmund Street

Good morning Kirsty,

Thanks very much for your email. I can confirm that all the conditions that have been added to the 4 St Edmund Street premise licence application are acceptable to us.

Many thanks and kindest regards

Gareth

Good morning, Gareth

Apologies for the delay, but please see below the conditions we would like to propose are added to the Premises Licence for 4 St Edmund Street when granted. These are based on what you put on your application form and what we discussed when we met several weeks ago:

1. Challenge 25 shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards. Images of ID on mobile devices will not be accepted.
2. All staff involved in the sale of alcohol will receive full training on their responsibilities under the Licensing Act 2003, including age verification, refusal of service and handling difficult situations. Training records will be signed and dated by the person undertaking the training as well as the person delivering the training. Refresher training will be provided at least every 6 months. All training records will be made available on request of an authorised officer or Police and kept on the Premises for at least 12 months.
3. An incident and refusal log shall be kept at the premises. The log should include the date and time of the incident and/or refusal and the name of the member of staff involved. The log to be made available immediately on request to an authorised officer of the Council or the Police, which will record the following:
 1. All crimes reported to the venue
 2. All ejections of patrons
 3. Any complaints received
 4. Any incidents of disorder
 5. All seizures of drugs or offensive weapons
 6. Any faults in the CCTV system
 7. Any refusal of the sale of alcohol
 8. Any visit by a relevant authority or emergency service
4. A comprehensive CCTV system will cover all customer areas, including entrances and exits. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 28 days with correct date and time stamping. Recordings shall be made available upon the request of Police or authorised officer throughout the preceding 28 day period.
5. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises or contactable at all times when the premises is open. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested.
6. CCTV shall be downloaded on request of the Police or authorised officer of the council.
7. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.
8. A documented check of the CCTV shall be completed weekly to ensure all cameras remain operational and the 28 days storage for recordings is being maintained.
9. There shall be a written drugs policy detailing the actions to be undertaken to minimise the opportunity to use or supply illegal substances within the premises. Training of staff in relation to this policy shall be recorded and available for inspection by an authorised officer at all reasonable times. Records shall be retained for at least 12 months.
10. The use of polycarbonate/plastic drinkware will be risk assessed during anticipated busy periods.
11. The holder of the licence shall undertake a risk assessment with regard to the deployment of SIA Door Supervisors at different times of the day and on different days of the week to determine whether it is appropriate to deploy door staff on those days and/or at any other time(s) and to then implement the outcome of the risk assessment. A copy of the risk

assessment should be made available to an authorised officer of the Licensing Authority or Dorset Police upon request and for a period of up to 6 months.

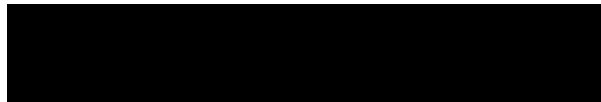
12. Only Door Supervisors who are accredited by the Security Industry Authority (SIA) shall be employed to undertake door supervision activities. When deployed, a record shall be maintained on the premises by the Door Staff.
13. The record will contain consecutively numbered pages, the full name and full 16-digit registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).
14. The record will be retained on the premises for a period of twelve months from the date of the last entry and made available to an authorised officer from the Licensing Authority or Police on request.
15. A dispersal policy shall be adopted by the premises to ensure minimum disruption from customers to neighbouring properties.
16. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
17. All off sales of alcohol shall be made in plastic containers. No glass shall be taken from the premises.
18. A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.
19. When customers leave the premises to smoke outside, they will not be permitted to take drinks out with them.

I trust these are all acceptable to you. If they are, I would be grateful if you could please reply to this email so that I can forward the chain to the Council to confirm that we have no objection from a Police perspective. Should you have any issues or questions, please do not hesitate to contact me. I look forward to hearing from you.

Many thanks
Kirsty

Kirsty Gatehouse 6084
Licensing Officer – County LPA

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Drug and Alcohol Harm Reduction Team
Weymouth Police Station, Radipole Lane, DT4 9WW

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